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Mrs T Sampson
Community Centre
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NORTHAMPTON
Northamptonshire
NN4 5FZ

23 September 2013

our ref: 2013/E4/GRAN27/FINAL

Dial: 023 8088 1700
Email: councilaudits@bdo.co.uk

Dear Mrs Sampson

Grange Park Parish Council - Audit for the year ended 31 March 2013

We have now completed the above audit. Please find enclosed the following documents;

- Fee Note
- Notice of Conclusion of Audit
- Notes regarding the advertisement of the Conclusion of the Audit
- Date selection form for 2013/14
- Contact details
- Survey 2012/13
- Annual Return

There were no matters which came to our attention which required the issuing of a separate additional issues arising report.

The enclosed annual return should be presented to the council/body/board, now that our audit opinion has been given, and a minute should be made to show that the annual return has been approved and accepted by the council/body/board. The annual return and notice of conclusion of audit should be displayed in a conspicuous place(s) for 14 days as soon as reasonably possible and before the 30 September 2013.

If you have any questions please contact Louise Nyland in the first instance.

Yours sincerely

Paul Bricknell
For and on behalf of BDO LLP

Enc.



Section 1 – Accounting statements 2012/13 for

GRANGE PARK PARISH COUNCIL

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending				Notes and guidance
	31 March 2012 £		31 March 2013 £		
Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.					
1 Balances brought forward	132,299		76,895		Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	126,519		126,519		Total amount of precept received or receivable in the year.
3 (+) Total other receipts	53,986		50,284		Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	43,039		40,653		Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	0		0		Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	192,870		161,426		Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	76,895		51,619		Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	59,100		36,370		The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation.
9 Total fixed assets plus other long term investments and assets	1,805,100		1,803,296		The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March
10 Total borrowings	0		0		The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 (If Applicable) Trust funds (including charitable) disclosure note	YES	NO	YES	NO	(if applicable) The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures in the accounting statements above do not include any trust transactions.)
		✓		✓	

I certify that for the year ended 31 March 2013 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

A Sampson

Date 09/05/2013

I confirm that these accounting statements were approved by the council on this date:

09/05/2013

and recorded as minute reference:

13/73.2

Signed by Chair of the meeting approving these accounting statements.

[Signature]

Date 23/05/2013